

Distinctive and Inclusive

Entry to school Admissions

Casual Vacancy

Benedict Biscop CE Academy

The Governing Body of Benedict Biscop CE Academy is the Admissions Authority for the school. We intend to admit up to 30 pupils to each year group. This arrangement follows consultation between the Governing Body, the Local Authority, all other schools in the area and all other Admission Authorities in the area.

Applications for casual vacancies must be made direct to the Academy. This form must be returned to the Academy by the closing date determined. Applications received after the closing date will only be considered after all those received by the closing date.

Children who have a statement of special educational need which names Benedict Biscop CE Academy, will be admitted to the school.

Parents have the right to express a preference for a school of their choice.

The Admission Policy is applied if the number of applications exceeds the number of places available.

We will admit up to 30 pupils in accordance with the following criteria in the following order of priority:

1. Looked After children. This refers to children who are looked after by a Local Authority in accordance with Section 22 of the Children's Act 1989(b) and children who were looked after, but ceased to be so, because they were adopted (or became subject to a residence order or special guardianship order). Parents are asked to send proof as supplemental information with their application form.
2. Siblings - children who have an older sibling attending the school, at the time of their application. Sibling refers to brother or sister, half brother or sister, adopted brother or sister, step brother or sister, (foster brother or sister), or the child of the parent/carer's partner. This applies where the child for whom the place is sought is living in the same family unit at the same address as that sibling.
3. Neighbourhood places - children living near the Academy will be admitted using the selection criteria, measured by the shortest, safest walking distance. Distance will be measured from the centre of the child's home address (including flats), - taken to be the address in which the child resides, to the centre of the school, using the Local Authority's computerised measuring system, with those living closer to the school, receiving the higher priority. Proof of residency will be sought ie a Council Tax Bill and should be sent in as supplemental information with each application. (no other means of proving residency will be accepted.)

Tie Breaker:

If in any priority category, there are more applicants than places available, then the shortest safest walking distance from the school will be used according to the criteria in category 5.

Where an application is found to contain false information, the Governing Body reserve the right to withdraw their offer of a place.

Parents who are not successful in securing a place for their children at our school have a statutory right of appeal. Further details of the appeal process are available by writing to the Chair of Governors at the school address.

Parents who are not successful in securing a place for their children at our school will be placed on a waiting list, which will be held in school.

