



Benedict Biscop C.E. Academy

"Every child is cherished as a unique individual" – Ofsted 2012

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Headteacher: Mrs S Armstrong

'All things are possible'

01.11.2022

Dear parents/ carers,

I am writing further to the letter you received earlier in the week regarding our new attendance policy and our intention to share with parents a half termly update of your child's attendance.

By the end of the week, you will receive an individual letter via email stating your child's attendance for last half term and where this falls in our new attendance categories outlined below.

Category	% Attendance	Days Lost Learning	Potential Impact
BLUE	98-100%	0 days	No loss of learning. Excellent!
GREEN	96 - 97%+	1 day	Minimum impact on learning. Keep it up!
YELLOW	91-95%	2 days	Some impact on learning. Strive to improve.
AMBER	81 – 90%	3 to 6 days	Impact on learning. Attendance must improve. School support provided.
RED	Below 80%	7 or more days	Significant impact on learning. Attendance must improve. School support provided.
Number of days and percentages calculated across the previous half term.			

We think it is beneficial to share this with all parents as it shows the impact that one small absence can have on your child's attendance and also how small absences can build up and effect your child's overall attendance throughout the year.

Our intention, at present, is to share an attendance update on the last day of every half term.

We want to work in partnership with you to help your child achieve all that is possible. We know that good attendance is proven to impact positively on learning.

Before we send letters out, please inform us if you have recently changed your email address. These emails will be sent to the same contact which we send usual emails, parents evening links and payment requests. To change your email address please complete the online **change of details** form which can be found on our website under the 'parent's' tab and 'useful forms'.

Thank you for your continued support.

Yours sincerely,

Mrs Armstrong
Headteacher



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Benedict Biscop C.E. Academy is committed to the protection and safety of its pupils and staff.