



Benedict Biscop C.E. Academy

"Every child is cherished as a unique individual" – Ofsted 2012

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Headteacher: Mrs S Armstrong
'All things are possible'

13th January 2023

RE: Parent Governor Election

Dear parents/ carers,

Our parent governor election will take place between **Monday 16th January 2023 – Friday 20th January 2023.**

Each child will receive 2 ballot papers. Each parent can only vote once, therefore, if you have multiple children in the school, please disregard any additional ballot papers.

Please find enclosed the following paperwork required to make your vote.

- x2 ballot papers
- x2 envelope A
- x2 envelope B

To make your vote, please follow these instructions

1. Read the ballot paper carefully which includes the candidates supporting statements
2. Make your vote
3. Place your ballot paper in envelope A
4. Place envelope A in envelope B
5. Complete the front of envelope B
6. Post your vote into the black ballot box located in the school foyer/ office between **Monday 16th January 2023 – Friday 20th January 2023 12noon.**

Please note that this election is being managed independently of the school by South Tyneside council. Votes will be counted and verified by them and we will notify parents of the successful candidate in due course.

We would love as many parents as possible to vote to have your say – so please vote!

Yours sincerely,

Mrs Maddison
Office Manager

