



# Benedict Biscop C.E. Academy

*"Every child is cherished as a unique individual" – Ofsted 2012*

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Headteacher: Mrs S Armstrong  
*'All things are possible'*

20<sup>th</sup> September 2023

Dear Parents/Carers,

## **BREAKFAST CLUB & AFTER SCHOOL CLUB**

Due to unprecedented numbers in our Breakfast and After School Club it has become increasingly necessary to monitor the numbers and ages of children accessing the provision.

As a result, we have now created a separate register for those children who are in our Early Years classes (Nursery & Reception):

EYFS Breakfast Club	- Nursery & Reception Children
EYFS After School Club	- Nursery & Reception Children
Breakfast Club	- Y1 to Y6 Children
After School Club	- Y1 to Y6 Children

These registers will be in use from w/c 25/09/23 and numbers are limited to reflect the staff to child ratio within the provision. You may notice that any current bookings have already been transferred across to the new registers.

We apologise for any inconvenience this may cause and request that wherever a booking is not required that it is cancelled either through the school money app or by calling the school office on the number shown above, this way the place can be offered to another child. As per our breakfast and after school club contract, any no shows will still incur the usual fee (apart from if a child is absent from school).

We will continue to monitor numbers and will be operating a waiting list for those parents who have been unable to book their child in, please contact the school office should you need to be placed on the waiting list. Leaders will review the numbers on the waiting list to see if it is feasible to increase staffing and expand our breakfast and afterschool club provision.

Thank you for your continued support.

Mrs Armstrong  
Headteacher



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*Benedict Biscop C.E. Academy is committed to the protection and safety of its pupils and staff.*