



Benedict Biscop C.E. Academy

"Every child is cherished as a unique individual" – Ofsted 2012

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Headteacher: Mrs S Armstrong
'All things are possible'

19th December 2023

Breakfast Club Update

Dear parents/ guardians,

I am writing with an update on breakfast club bookings. As you know, due to unprecedented numbers this academic year, we have tried to meet the demand of Breakfast club by adding another member of staff meaning we were able to offer additional places. Since opening the registers for January, it has become apparent that some families are unable to secure places.

While school are under no obligation to offer a breakfast club, we understand that this is an important facility for our working parents, therefore, we are trialling a further increase to the places available in January. Any permanent increases to staffing and therefore places, needs to be financially viable and agreed with our local governing body. In order to closely monitor bookings and accurately report information to governors, registers will be closed each Monday morning for that week meaning no amendments can be made via the parent app. Any changes to bookings will therefore need to be made by contacting the school office via telephone or email. Any cancellations within 24 hours will still be payable as per our contract (unless your child is absent from school). The registers for February will not open as planned on 8th January, this will be postponed to later in the month. We will contact you when they will be open and are available for booking.

We will book those already on our waiting list as priority with these additional spaces in January. You will be contacted if we have booked you in. Please ensure you continue to contact us if you are unable to book a place so you can be added to the waiting list. This helps us better understand the demand.

Thank you for your understanding as we try our best and navigate through these changing times.

Yours sincerely,

Mrs Armstrong
Headteacher



Historic England



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Northern Lights
EARLY YEARS HUB NORTH EAST

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Benedict Biscop C.E. Academy is committed to the protection and safety of its pupils and staff.