



# Benedict Biscop C.E. Academy

*"Every child is cherished as a unique individual" – Ofsted 2012*

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Headteacher: Mrs S Armstrong  
*'With God, all things are possible'*

8<sup>th</sup> February 2024

## **RE: New Parent Governor Vacancy**

Dear parents,

We are excited to announce that we have a vacancy within our Local Governing Body for a Parent Governor.

The role of a Governor is voluntary. Governors give their time for the benefit of our children. It is a rewarding role, keeping children at the forefront of every decision. Our Local Governing Body members play a vital role in securing the success of the school and act as a key link between the school and the Board of Directors of the Trust. They play a vital part in transforming the lives of the wonderful young people within our academy.

We are looking for a Parent Governor whose values align with our Christian vision and someone to help ensure compliance and school self-evaluation, as well as show qualities of strategic leadership. Meetings of the Local Governing body take place at least once a term and sometimes more regularly if required. Meetings are usually held in the evenings or at other times as agreed locally by all members. Governors are expected to come to meetings prepared; having read and familiarised themselves with the agenda and accompanying papers, accessed only via a secure platform, as well as being prepared to ask relevant questions. Governors are expected to uphold utmost confidentiality at all times and will need to undergo relevant checks prior to being appointed including a DBS check and be approved by the Northern Lights Learning Trust board.

Please contact the School Office via email at [bbinfo@nllt.co.uk](mailto:bbinfo@nllt.co.uk) to request a nomination form or if you would like to nominate another parent. **Nominations can be made from Monday 11<sup>th</sup> February up until noon on Friday 16<sup>th</sup> February 2024.** Please see more information regarding the timeline on the following page.

Should there be numerous candidates, we would hold a Parent Governor Election which is managed independently of the school by South Tyneside council.

Yours sincerely,

Mrs Armstrong  
Headteacher



*Benedict Biscop C.E. Academy is part of Northern Lights Learning Trust, an exempt charity. It is a company registered in England and Wales under the company number 07909140.*

*Benedict Biscop C.E. Academy is committed to the protection and safety of its pupils and staff.*

# PARENT GOVERNOR ELECTIONS

Nominations for 1 Parent Representatives to the Governing Board of -  
**BENEDICT BISCOP CE ACADEMY**

Dear Parent/Carer,

Nominations are required for 1 Parent Representative to the Governing Board of the above-mentioned School, to serve for **4 years** from **the date of appointment**. The timetable for electing the new representative is as follows: -

**(A) NOMINATIONS** to the Head Teacher by **NOON FRI 16.2.24**

If more nominations are received than there are vacancies

(b) **ELECTIONS** will be held **COMMENCING MONDAY, 11 MARCH 2024**

(c) **RESULTS** will be declared by **26 MARCH 2024**

As a parent/carer you are eligible to: -

- (a) **STAND** for election to the Governing Body (you need to be proposed and seconded by other parents of pupils at the school, who may include your spouse).
- (b) **NOMINATE** or second other parents of pupils at the school for nominations using the nomination form attached.

Before nominating or seconding someone, you should ensure the person is willing to be nominated. **Anyone who agrees to be nominated must sign the statement of acceptance on the nomination form.**

- (c) **VOTE** in an election, should one be necessary.

Details of any election will be sent at a later date, if appropriate.

Yours Sincerely

*H Richardson*

**Mrs H V Richardson**  
**Governance Manager**

For Corporate Director Children, Adults and Health